

## SOCIAL CARE AND WELLBEING COMMITTEE

## COMMITTEE BUSINESS

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u> (bold means overdue item)	<u>Report Expected</u> (if known)
1.	Area Committee South 28 May 09 Article 4  Policy & Strategy Committee 16 June 09 Article 9	<p><b><u>Services in the Community – Next Steps</u></b></p> <p>Area Committee South resolved to request officers to report to the appropriate Committee with a remit of health and social care in the autumn of 2009 on the evaluation and potential funding required for such a project locally as part of the development of the 2010/2011 budget after engaging with partner organisations in the North East, and with the wider Northern Community Justice Authority (NCJA).</p> <p>The Policy and Strategy Committee agreed that, in principle, the Routes Out of Prison Project was a worthy project; and requested officers to report back with relevant actions on the initiative to the relevant Committee in January, 2010.</p>	<p>We are able to commit £20k from substance misuse monies for Routes Out of Prison from April 2010.</p> <p>23<sup>rd</sup> December 2009:- At the request of the Convener, a meeting of the Project Steering Group of interested participants will be held on Friday 22<sup>nd</sup> January 2010 to prepare an implementation plan for starting in the new financial year and Officers will report this development to the meeting of this committee on 25<sup>th</sup> February 2010.</p> <p><b>A meeting is currently being set up (date to be confirmed) to which all interested parties are to be invited, to take forward the Routes Out of Prison concept. A report is intended for June 2010.</b></p>	Director of Social Care and Wellbeing	<b>14.01.10</b>	<b>03.06.10</b>
2.	Policy & Strategy Committee 10 June 08 (Article 8)	<p><b><u>Advocacy Services</u></b></p> <p>The issue of the lack of progress in Grampian with regards to the provision of advocacy services was remitted to the</p>	At the meeting of the Policy and Strategy Committee on 21 January, 2009 the Committee requested that a	Director of Social Care and Wellbeing	<b>03.03.09</b>	09.06.09

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		<p>Committee by the Mental Health Services Working Group of 8<sup>th</sup> May, 2008, (Article 12), with a request that they (1) consider receiving a detailed report on the matter, and (2) to advise how Aberdeen City Council plan to implement adequate advocacy service provision in terms of the Mental Health (Care and Treatment) (Scotland) Act 2003.</p>	<p>report be brought to the next meeting of 3 March 2009.</p> <p>At the 28 April, 2009 meeting of the Policy and Strategy Committee, the Committee noted a verbal update from the Head of Health and Social Care, Neighbourhood Services (South Area) and requested that a substantive report be submitted to the next meeting.</p> <p>Further discussion required with Heather Kelman (Aberdeen City Community Health Partnership). An Update would be provided at the CHP Committee.</p> <p>At the 1<sup>st</sup> December 2009 meeting it was agreed that the Director would arrange an early meeting with the Chairperson of NHS Grampian Board and Chief Executive of NHS Grampian to discuss the matter in detail and to report back to the Committee at their meeting on 25<sup>th</sup> February 2010</p> <p><b>Following discussion between Fred McBride and Richard Carey, the following statement was agreed.</b></p> <p><b>The issue of the adequacy or</b></p>			<b>25.02.10</b>

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			<p>otherwise of advocacy services in NHS Grampian continues to be raised at Councillor level within Aberdeen City Council. In order to consider and respond to those concerns, Richard Carey (NHS Grampian) has requested via Bill Harrison (NHS Grampian) a presentation to be prepared for the City CHP Committee and presented as soon as possible. The presentation will cover the following points:-</p> <ul style="list-style-type: none"> <li>• description of current services and service providers</li> <li>• level of investment by client group</li> <li>• waiting times to access services</li> <li>• any major gaps in provision and how those are being addressed.</li> </ul> <p>The Convener and the Director will also be meeting with Richard Carey Chief Executive, NHS Grampian and David Cameron Chair of NHS Grampian Board to discuss the issue (date to be confirmed).</p>			

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3.	Corporate Policy and Performance 10 September 09	<p><b><u>Anti-Poverty Strategy</u></b></p> <p>The Committee agreed that the draft strategy be remitted to the other Committees for consideration and comment, alongside Service Director's advice and action from the service to address poverty.</p>	<p><b>A response to the Aberdeen City Council Anti Poverty Strategy from the Social Care and Wellbeing Department is being drafted and will be presented to the SCWB committee in April 2010.</b></p>	Director of Social Care and Wellbeing	<b>01.12.09</b>	<b>22.04.10</b>
4.	Social Care and Wellbeing 3 September 2009 (Article 5)	<p><b><u>Equally Well and Keep Well</u></b></p> <p>The Committee agreed to receive details relating to the Equally Well process and Keep Well initiative and also to receive a presentation from Dorothy Ross-Archer (NHS Grampian) in terms of the Keep Well initiative.</p>	<p><b>This is on the current agenda.</b></p>	Mark Masson	<b>01.12.09</b>	25.02.10
5.	Social Care and Wellbeing 01 December 2009 (Article 7)  Social Care and Wellbeing 14 January	<p><b><u>Social Work Complaints Review Committee – Extension to Membership</u></b></p> <p>The Committee requested that officers write to the Scottish Government to clarify the reasons why the CRC chairpersons should not be a member of the political party forming the ruling group on the Council, or an officer of any local authority, during the year prior to their appointment.</p> <p>The Committee asked that officers would again write to the Scottish Government to seek clarification as</p>	<p>The Scottish Government initially responded in the following terms:-</p> <p>“It is highly likely that the intention was to ensure that the Chairperson of the Review Committee was independent of the Council and would not have any personal interest in the specific outcome of any complaint.”</p> <p><b>The following response has been received:-</b>  <b>“As I explained in my earlier email,</b></p>	Vikki Cuthbert	14.01.10	

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	2010 (Article 10)	follows:- (1) why there is a restriction only in relation to former members of the <u>ruling</u> group of the Council being appointed to the Chair; and (2) why is there a restriction on an officer of <u>any</u> local authority being appointed to the CRC, as arguably officers from other authorities could be perceived as being entirely independent of the authority whose CRC they are being considered for appointment to? For example, why would Aberdeen be unable to appoint a Chairperson who in the previous year had worked for the social work service in Dundee?	<b>some time has passed since the Directions were made and no current team members were working in this Branch at that time. Also, because of the time that has elapsed the files on this issue are no longer available. It is therefore not possible to give specific advice on the rationale behind these conditions. However, as paragraph 59 of SWSG5/91 states, the arrangements aim is to encourage the complainers confidence in the impartiality of the CRC proceedings."</b>			
6.	Social Care and Wellbeing 01 December 2009 (Article 8)	<b><u>Community Engagement Programme on Social Care</u></b>  The Committee agreed that the Director be asked to report back on the findings of the consultation and changes to the Commissioning Strategy for Adults as a result of the consultation.	<b>A report is on the current agenda.</b>	Director of Social Care and Wellbeing	25.02.10	03.06.10
7.	Social Care and Wellbeing 01 December 2009 (Articles 6 and 10)	<b><u>Revenue Budget Monitoring 2009/10 and Learning Disability Day Service Redesign</u></b>  (1) The Committee requested that a report be submitted relating to the impact on staff at Burnside Day Centre	<b>A report is included within the Information Bulletin.</b>	Director of Social Care and Wellbeing	25.02.10	25.02.10

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		<p>in terms of the closure of the kitchen and dining room.</p> <p>(2) The Committee agreed to note the need to continue to consult with service users, family carers, staff and other partners in Health and the voluntary sector to develop alternative day opportunities that will facilitate the closure of Burnside Centre and sought a further report on alternative day opportunities.</p>				<b>22.04.10</b>
8.	Social Care and Wellbeing 14 January 2010 (Article 6)	<p><b><u>Performance Management</u></b></p> <p>(i) The Committee requested that a report in terms of the health and safety matrix be submitted to the Committee.</p> <p>(ii) The Committee requested that a report outlining the reasons why there was a low percentage figure for eligible staff appraisal in the current year be submitted to the Committee.</p>	<p><b>A report is included within the Information Bulletin.</b></p> <p><b>A report is included within the Information Bulletin.</b></p>	Director of Social Care and Wellbeing		

**CHILDREN'S SERVICES SUB-COMMITTEE**  
**SUB-COMMITTEE BUSINESS**

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1.	<p>Social Care and Wellbeing Committee 3 September 2009 (Article 8)</p> <p><b>Children's Services Sub-Committee 2 February 2010 (Article 7)</b></p>	<p><b><u>Unallocated Cases and Pre-Referral Screening</u></b></p> <p>The Committee instructed officers to provide additional detail in relation to unallocated cases (Children's Services) and the pre-referral screening mechanism to the Children's Services Sub-Committee.</p>	<p><b>At the Sub-Committee meeting it was noted that a report would be submitted to the Social Care and Wellbeing Committee at its meeting on 3<sup>rd</sup> June, 2010 as part of the on-going Children's Services redesign.</b></p>	Head of Children's Services	04.02.10	

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2.	<p>Social Care and Wellbeing Committee 3 September 2009 (Article 11)</p> <p>Finance and Resources Committee 17 September 2009 (Article 10)</p> <p><b>Children's Services Sub-Committee 2 February 2010 (Article 7)</b></p>	<p><b><u>New Residential Children's Unit</u></b></p> <p>The Committee agreed the identified preferred site for the development of a residential children's unit at 8 Marchburn Road, Northfield, directed the establishment of an officers group to specify both of the build and service, and instructed officers to submit progress reports to the Children's Services Sub-Committee which would refer any decisions required to the parent committee.</p> <p>The Finance and Resources Committee was presented with the report and accompanying business case for funding from the Non Housing Capital Programme. The Committee noted the decisions of the Social Care and Wellbeing Committee.</p>	<p><b>At the Sub-Committee meeting it was noted that a report would be submitted to the Sub-Committee at its meeting on 16<sup>th</sup> September, 2010.</b></p>	Head of Children's Services	Progress report as necessary	<b>16.09.10</b>
3.	Continuous Improvement 13 January 09 (Article 11(C))	<p><b><u>HMle Action Plan and Review</u></b></p> <p>The Committee agreed:- (i) to receive cyclical exception and completion progress reports for monitoring purposes; and (ii) to request officers to develop a suite</p>	At its meeting on 21 April 2009, the Continuous Improvement Committee resolved to note the progress made to date and to request a further progress report	Director of Social Care and Wellbeing		



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	<p>Social Care and Wellbeing Committee 29 October 09 (Article 10)</p> <p><b>Children's Services Sub-Committee 2 February 2010 (Article 7)</b></p>	<p>of appropriate and meaningful performance indicators including a balanced scorecard to ensure that progress and direction of the actions could be monitored to be submitted to the Committee at its next meeting on 24 February, 2009, for approval.</p>	<p>in October, 2009, to report on the actions completed by September, 2009.</p> <p>At the meeting of the Social Care and Wellbeing Committee on 29 October 2009, it was agreed to move this item to the Children's Services Sub-Committee and it will be part of quarterly performance reporting.</p> <p><b>At the Sub-Committee meeting it was noted that the information required would be contained in an overarching performance report to be submitted to the Social Care and Wellbeing Committee.</b></p>			
4.	<p>Children's Services Sub-Committee – 01 October 10 (Article 2)</p>	<p><b><u>Children's Services – The Future and Challenges</u></b></p> <p>The Sub-Committee agreed:- (i) to receive further information in relation to the implementation of the Adoption and Children (Scotland) Act 2007 and Kinship Care at a future meeting; and  (ii) that officers would produce a list of</p>	<p>Reports on adoption support and kinship care will be presented to the Social Care and Wellbeing Committee in April 2010.</p>	<p>Head of Children's Services</p>		<p><b>22.04.10</b></p>

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		vital reading items for Sub-Committee members, with accompanying documentation.				
5.	Social Care and Wellbeing Committee - 14 January 10 (Article 9)	<p><b><u>Child Protection Summit</u></b></p> <p>At the meeting of the Social Care and Wellbeing Committee on 14 January 2010 it was noted that a report on the Child Protection Summit conference being held on 18<sup>th</sup> February 2010 would be submitted to the Children's Services Sub-Committee for information.</p>				
6.	Children's Services Sub-Committee 02 February 10 (Article 3)	<p><b><u>Children's Services Practice Improvement Programme</u></b></p> <p>The Sub-Committee agreed to receive a report on progress made and "distance travelled" in 12 months</p>		Head of Children's Services	Feb 2011	
7.	Children's Services Sub-Committee 02 February 10 (Article 4)	<p><b><u>Looked After Young People's Leadership Academy</u></b></p> <p>(i) The Sub-Committee agreed to receive a progress report following the Leadership Academy to be held in Easter; and (ii) That a further report be submitted in 12 months outlining the progress of the participants in the programme</p>		Head of Children's Services	May or Sept 2010  Feb 2011	
8.	Children's Services Sub-Committee 02 February 10	<p><b><u>Family and Community Support Services</u></b></p> <p>The Sub-Committee agreed to receive</p>		Head of Children's Services	Feb 2011	

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	(Article 5)	a further report in 12 months to outline the progress and development of the service.				
9.	Children's Services Sub-Committee 02 February 10 (Article 6)	<b><u>Residential and Secure Accommodation</u></b>  The Sub-Committee agreed to receive a further report in 12 months outlining progress.		Head of Children's Services	Feb 2011	

## ADULT SERVICES SUB-COMMITTEE

## SUB-COMMITTEE BUSINESS

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1.	Social Care and Wellbeing Committee 3 September 2009 Article 10	<p><b><u>Rapid Improvement Workshops</u></b></p> <p>The Committee, having endorsed action plans arising from rapid improvement workshops, agreed that progress reports would be submitted to the Adult Services Sub-Committee.</p>		Interim Head of Contracts, Commissioning and Community Engagement		
2.	Continuous Improvement 02 June 09 Article 3	<p><b><u>Criminal Justice Services Improvement Plan</u></b></p> <p>The Committee resolved:-</p> <p>(i) to request officers to write to the Scottish Government, highlighting the difficulties caused by inconsistencies in performance measures across Scotland and the detrimental effect these had on the Council's performance; and</p> <p>(ii) to request officers to advise the Northern Community Justice Authority of this situation.</p>	<p>(i) The issue is not one of inconsistency in performance measures across the country. It is to do with the impact of a number of factors on the Community Service Order performance measure of time to complete an order, one such factor being local sentencing practices in the Courts. We have discussed the matter face to face with senior staff in the Justice Department, in a meeting about new performance standards for Community Service. They are aware of these issues. (There is little that the Scottish Government can do to direct sentencing practice by Sheriffs.) Another factor is waiting time to start a placement and we do</p>	Director of Social Care and Wellbeing		

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	Social Care and Wellbeing Committee 29 October 09 - Article 10.		<p>have additional funding of £53,000 this year to target waiting times (from £5m national funding announced in June by Kenny McAskill), with further funding expected next year. We are looking at the potential impact of new community sentencing measures to be introduced next year and how we will meet new targets. We have been benchmarking with Dundee to better understand the issue.</p> <p>(ii) We have advised the NCJA in discussions of the performance report that we submit of the factors that impact on CSO performance. This is not unique to Aberdeen City.</p> <p>At the meeting of the Social Care and Wellbeing Committee of 29 October 2009 it was agreed to move this item to the Adult Services Sub-Committee. It will be part of Balance Score Card reporting quarterly</p>			
3.	<p>Housing Cases Review Sub-Committee 15<sup>th</sup> September 2009 – Article 3</p> <p>Adult Services Sub-Committee</p>	<p><b><u>Elmwood Project</u></b></p> <p>The Sub-Committee resolved:- to refer all issues surrounding the Elmwood Project, including the individual case that this Sub Committee had been dealing with, to the Adult Services Sub Committee.</p> <p>The Sub-Committee resolved:- That a report in relation to the issues</p>			25.03.10	

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	16 <sup>th</sup> November 2009 – Article 2	surrounding the Elmwood Project would be submitted to the next meeting for consideration.				